

CALL FOR PROPOSAL FOR SELECTION AS LOGISTICS AGENT

Society for Family Health was founded in 1985 and is a foremost Non-Governmental Organization(NGO) that supports Nigerian governments' public health interventions in three key areas: HIV/AIDS prevention, family planning and maternal & child health (malaria and diarrhoea control).

SFH has been appointed as a Principal Recipient (PR) for the Round 9 consolidated grant of the Global Fund to fight AIDS, Tuberculosis and Malaria in Nigeria.

SFH is nominated as PR to provide HIV Counseling and Testing (HCT) services for a total of about 2,500,000 persons over 5 years in all the states of Nigeria including FCT. Contract for this proposal will be for the first three years for a total of 1,301,344 persons to be tested. SFH will coordinate funding and provide technical support to successful organizations approved as logistics agents. To implement the Round 9 Grant, SFH invites proposals from qualified organizations from the public and private sectors, civil society including nongovernmental organization with relevant experience in the area of supply chain management (Logistics).

Interested organizations are expected to send proposals for these services in the following areas:

Objective of service: To deliver commodities in the right quantity and quality that supports scale-up of HCT services to a total of about 2.5 million people in 37 states (including FCT) of Nigeria over 5 years

Specific Activities

1. **1.** Undertake distribution of HIV rapid test kits and related commodities necessary for the conduct of HIV testing services.
2. **2.** Provide warehousing facilities appropriate for HIV test kits and other reagents prior to distribution to the health facilities.
3. **3.** Distribute the HIV Rapid test kits and other relevant commodities from central and regional warehouses to implementing health facilities across the country.
4. **4.** Maintain real-time Logistic Management Information System (LMIS) which is fully operational and able to record client and inventory information system at all levels throughout the supply chain for which it is responsible for and provide data required for prompt, accurate and complete forecasting of health products requirements for programme of this nature.
5. **5.** Develop and maintain Standard Operating Procedures (SOPs) for inventory management of the health products. These SOPs should be made available and used at all levels of the supply chain throughout the duration of this project.
6. **6.** Ensure that the supply chain system is fully in line with the WHO Guideline for Good storage practices and Good Distribution practices for Health Products

ELIGIBILITY CRITERIA

To be eligible for consideration, proposal must provide the following details:

- a) Profile of the organization including organization's certificate of incorporation (Not required for government establishment), physical address, organogram of management structure, ownership (including Board membership), key contacts (telephone and email) and their profile.
- b) Copy of current strategic plan and details of operating budget for 2010.
- c) Financial management systems (accounting, internal control, and audited financial

EVALUATION AND SELECTION OF THE LOGISTICS AGENCIES

Proposals will be reviewed by a technical review committee within SFH using the under-listed criteria:

- Economic and financial capacity of organization
- Evidence of infrastructure (vehicles, equipment, storage system, etc) on ground
- Evidence of Logistics previously carried out
- Evidence of capacity to execute large international and local Logistics works

Submission of Application/closing Date

The code LOG RND 9- GFATM should be boldly written on the top right corner of the proposal envelope, This sealed envelope containing two hard and one soft copy (CD) of all documents required, should be addressed to the Deputy Director Procurement and received in our Abuja office address below, on or before **5.00pm 28th of October, 2010.**

Successful organizations will be invited for further discussions. Unsuccessful organizations will be notified in writing.

Deputy Director, Procurement

Society for Family Health

8, Port Harcourt Crescent

Area 11, Garki, Abuja

P.M.B 5116, Wuse Abuja